

"Education for Knowledge, Science and Culture."

- Shikshanmaharshi Dr. Bapuji Salunkhe

Shri Swami Vivekanand Shikshan Sanstha's

VIVEKANAND COLLEGE (Autonomous) , KOLHAPUR

Estd. June 1964

2130 E, Tarabai Park, Tal. Karveer, Dist. Kolhapur 416 003

UGC Recognition Under 2 F & 12(B) UGC Act 1956

Affiliated to Shivaji University, Kolhapur (M.S.)

Ph.: 0231-2658612, 2658840, Resi.: 0231-2653962 Fax: 0231-2658840

Website : www.vivekanandcollege.org E-mail : info@vivekanandcollege.org



Internal Quality Assurance Cell (IQAC)

Notice of Meeting

All the members of Internal Quality Assurance Cell are hereby informed that a meeting of the IQAC is scheduled on Saturday, 20th April, 2019 at 10.00 am in the Board Room.

Please make it convenient to attend the meeting.

Agenda

1. Confirmation of the minutes of the previous meeting.
2. Review of the activities suggested by the IQAC in the second semester.
3. To discuss Action Plan for the academic year 2019-20.
4. To discuss and finalize the fee structure for COCs.
5. To discuss and finalize the scheme of Dr. Bapuji Salunkhe Merit Scholarship.
6. To discuss and finalize the research promotion policy of the institution.
7. To discuss and finalize a policy on Consultancy.
8. Any other matter with the permission of the Chair.

Place: Kolhapur

Date: 10/04/2018

(Dr. S. M. Joshi)
Coordinator - IQAC
Vivekanand College,
Kolhapur

(Dr. S. Y. Hongekar)
PRINCIPAL
Vivekanand College
Kolhapur

Internal Quality Assurance Cell (IQAC)

Minutes of the Meeting

Held on 20th April 2019

A meeting of all the members of the Internal Quality Assurance Cell (IQAC) was held on Saturday, 20th April 2019 at 10.00 a.m. in the Board Room. The meeting was chaired by Prin. Dr. S.Y. Hongekar.

Members Present:

- 1) Prin. Abhaykumar Salunkhe, Chairman
- 2) Dr. S. Y. Hongekar, Chairperson
- 3) Dr. S. M. Joshi, IQAC Coordinator
- 4) Mr. C.B. Dodamani, Registrar
- 5) Mr. Anil Pawar, OS
- 6) Dr. B.M. Hirdekar, Member of society
- 7) Mr. N. R. Ranbhare, Member of alumni
- 8) Mr. Prakash Medshinge, Member of Industry
- 9) Dr. D.B. Patil
- 10) Dr. P.A. Patil
- 11) Dr. K. P. Shinde
- 12) Mr. S.G. Kulkarni
- 13) Mr. S.S. Kale
- 1) Ms. S. A. Farakate
- 2) Ms. Madhura Kulkarni, student representative

Members Absent:

- 3) Dr. R. K. Kamat, External expert
- 4) Mr. Surendra Jain
- 5) Mr. Praktan Trivedi

The minutes of the meeting are as follows:

1. Confirmation of the minutes of the previous meeting:

Sr. No.	Item	Action Taken
1.	Minutes of the last meeting held on 8 th December 2018.	Read and confirmed the minutes.
2	To plan the implementation of the activities in Semester II.	<ul style="list-style-type: none">- A workshop on "Intellectual Property Rights and Drafting Patents" was organized on 19/02/2019.- The templates of Employers' feedback are launched on college website..- The process of establishing Innovation and Incubation Center has started.
3	To discuss about standardizing documentation process for AAA.	Based on the NAAC manual, Criterion heads were given templates for Marks

		weightage. Marks were calculated and documents were filed uniformly before the AAA committee visit.
4	To plan activities of Vivekanand Mahotsav 2018-19	Vivekanand Mahotsav was organized from 14 th - 16 th February 2019.
5	Any other matter 1. To organize visits of teachers to villages.	Under the institutional initiative "Shikshak Aplya Daari", 20 teams of teachers visited nearby villages between 8 th to 18 th January 2019 after 5.00 p.m.; to establish contact with the parents and students from these villages.

2. Review of the activities suggested by the IQAC in the second semester.

The following quality initiatives were taken by the IQAC during Semester II :

Sr. No.	Event name	Date of organization
1	Proposal to NAAC for national Seminar on "Developing Quality Culture in HEIs"	1/11/18
2	Felicitation of teachers who received A++ grade in Sem I students' feedback	7/12/18
3	Submission of three months' report to Shivaji University	08/12/2018
4	Updating the college website	Throughout the year
5	Observation of 'Cycle day' on every 2 nd and 4 th Saturday	From 08/12/ 2018
6	Guest lecture by Dr. Jagannath Patil, Advisor, NAAC on 'Revised Guidelines of NAAC'	01/01/2019
7	Shikshak Apalya Daari initiative : Village visits undertaken to establish a contact with parents of students from remote areas.	08-18/01/19
8	Aumni Asociation Grand Meet	20/01/ 2019
9	Organization of Vivekanand Mahotsav 2018	14-16/02/ 2019
10	Workshop on "Intellectual Property Rights and Drafting Patents"	19/02/19
11	Pradhyapak prabodhini lecture by Dr. S. Y. Hongekar on "Shikshakanchi Acharsanhita ani prabhavi Adhyapan"	21/02/19
12	Study visits to four eminent educational institutes in Bengaluru	11-12/03/ 2019
13	NAAC sponsored seminar on "Developing Quality Culture in HEIs"	15/03/19
14	Two days Workshop on "E-content Development for Pedagogical Skills"	18-19/03/ 2019

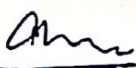
Dr. Hirdekar suggested that achievement of proactive completion of planned activities should be recognized by the management.

3. To discuss Action Plan for the Academic year 2019-20.

- Dr. S. Y. Hongekar suggested organizing at least 2 workshops on IPR and Industry-Academia Innovative activities each.

5. **To discuss and finalize the scheme of Dr. Bapuji Salunkhe Merit Scholarship.**
It was decided that a scheme of Dr. Bapuji Salunkhe Merit Scholarship for the meritorious students of the college will be initiated. Dr. B.M. Hirdekar suggested that an elaborate plan regarding this should be chalked out.
6. **To discuss and finalize the research promotion policy of the institution.**
Dr. B. M. Hirdekar suggested following points –
- The number of Ph.D. scholars on the campus should be increased.
 - The provision of Research and Development budget should be made every year.
 - Funded projects should be called for from the nearby industries (from 25000 to 5,00,000).
 - 2/3 teachers from different faculties should team up to do interdisciplinary project work and write research papers.
 - Prizes should be given to those publishing papers in peer reviewed journals.
7. **To discuss and finalize a policy on consultancy.**
It was decided to publish the available expertise of the college on the website (the list of expert teachers with their specialized areas). No free consultancy should be provided.
Suggested by: Dr. B.M.Hirdekar Seconded by: Mr. Prakash Medsinghe
8. **Any other matter with the permission of the Chair.**
- It was suggested and resolved that every college committee should increase the participation of students. Two new student representatives will be identified and nominated on IQAC in the new academic year.

As there was no other matter to discuss, the meeting ended with the vote of thanks presented by Dr. D. B. Patil


(Dr. S. Y. Hongekar)
PRINCIPAL
Vivekanand College
Kolhapur.